

QUEENSLAND RECONSTRUCTION AUTHORITY

Natural Disaster Resilience Program

Funding Guidelines

2017-18



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Introduction

The Natural Disaster Resilience Program (NDRP) is a competitive grants and subsidies program administered in Queensland by the Queensland Reconstruction Authority (QRA), and jointly funded by the Australian and State Governments under the National Partnership Agreement on Natural Disaster Resilience.

Objectives

The objective of the NDRP is to enhance Queensland communities' resilience to natural disasters.

The 2017-18 NDRP is aimed at supporting a program of natural disaster resilience activities by linking the *Queensland Strategy for Disaster Resilience* (QSDR) with state risk priorities identified through the [Queensland State Natural Hazard Risk Assessment 2017](#) and other appropriate assessments.

Projects funded by the 2017-18 NDRP should align with:

- the key actions of the [National Strategy for Disaster Resilience](#) (NSDR):
 - leading change and coordinating effort
 - understanding risk
 - communicating with and educating people about risk
 - partnering with those who effect change
 - empowering individuals and communities to exercise choice and take responsibility
 - reducing risks in the built environment
 - supporting capabilities for disaster resilience.

- the objectives of the [Queensland Strategy for Disaster Resilience](#):
 - Queenslanders understand their disaster risk
 - strengthened disaster risk management
 - Queenslanders are invested in disaster risk reduction
 - continuous improvement in disaster preparedness response and recovery.

Key information

Total funding for 2017-18 NDRP is \$12 million, jointly funded 50/50 by the Queensland and Australian Governments.

Eligible organisations are invited to submit a funding application with sufficient information to enable an assessment to be undertaken.

Key dates

- Applications close – 27 April 2018
- Advice of project approvals – from 28 May 2018
- Projects completed – 30 June 2020
- All NDRP projects acquitted – 30 September 2020

Funding

NDRP is jointly funded (50/50) by the Queensland and Australian Government and applicants are expected to contribute financially to the project.

Eligible project costs are the total project costs minus ineligible components and any other funding contributions. The eligible cost for which funding is requested is not to exceed \$2,500,000 per project.

In exceptional circumstances, the Minister may determine alternative conditions for an approved project.

Successful applicants will have until 30 June 2020 to complete the approved project, with final project acquittal to occur no later than 30 September 2020.

Eligible applicants

Organisations considered eligible to apply for funding include:

- local government bodies constituted under the *Local Government Act 2009* or the *City of Brisbane Act 2010*
- Regional Organisations of Councils
- Regional Natural Resource Management (NRM) bodies
- River Improvement Trusts
- Queensland Government departments and agencies
- incorporated non-government organisations (including volunteer groups) and Queensland-based not-for-profit organisations.

Partnerships between eligible organisations are encouraged and an eligible organisation may submit an application with an ineligible organisation. Joint applications require one applicant to nominate as lead applicant.

Eligible projects

To be considered for NDRP funding, projects must meet the program objectives. Examples of projects and activities that may be considered eligible for NDRP funding are listed below.

Infrastructure

Example projects **include but are not limited to**:

- replacement / upgrades / modifications of identified at-risk infrastructure to improve the resilience and functionality of the assets, such as:
 - bridges, culverts, floodways and causeways
 - drainage management pump stations, stormwater systems and major drain widening
 - road networks and transport infrastructure to minimise road closure times and traffic interruptions during and after major rainfall and flooding
- physical protection of essential services and other assets of value
- development and installation of systems enabling public warnings / communications on bushfires
- replacement/upgrades/modifications to flood monitoring and warning systems (e.g. flood, river and rain gauges and mobile applications)
- shelters and places of refuge
- design and construction of flood mitigation infrastructure (e.g. levees, detention basins, floodgates, backflow prevention devices, diversion channels and storm surge protection) in areas of identified need or at risk from the impacts of climate change
- implementation of land use planning and building control requirements

- construction and maintenance of fire trails and associated accessibility measures that contribute to safer and sustainable communities to be better able to prepare, respond to and withstand the effects of bushfires
- design and construction of fire refuges and other bushfire shelter options.

Non-infrastructure

Example projects **include but are not limited to**:

- natural hazard risk assessments and studies
- research and / or development projects
- community preparedness, education and training programs
- development of evacuation plans
- appointing community or regional resilience officers for targeted purpose
- local volunteer capacity building
- identifying and addressing bushfire mitigation risk priorities across the state
- flood modelling and mapping and flood risk management studies and plans
- purchase of disaster management equipment (e.g. generators, portable communications kits, lighting towers and frequency radios)
- bushfire related fuel reduction (e.g. slashing and burning)
- recovery capability and resilience building.

Ineligible projects

Ineligible projects and activities include:

- projects that have already commenced or been completed
- purchase of an asset or works to an asset that will not be owned and/or controlled by the lead applicant
- purchase of land or buildings (e.g. land buy-back schemes)
- works constructed on land that is not owned or controlled by the lead applicant, except where it has permission to construct on government-owned land and where the applicant has demonstrated that it has tenure over the land. (Note: The applicant must demonstrate it has tenure over the land.)
- projects that confer a potential commercial benefit upon the applicant or a key partner.

Eligible and ineligible costs

Total project costs will usually include a combination of eligible and ineligible costs. Applicants will be responsible for all ineligible and eligible project costs over and above the Approved Funding amount.

Eligible project costs are the total project costs of the proposed project as detailed in the application, less any ineligible costs and other funding contributions to the proposed project.

Eligible project costs are costs directly associated with the delivery of the project for example:

- costs associated with the delivery of training and education programs, such as:
 - facilities hire
 - planning and facilitation
 - design and publication of materials
 - advertising such as radio, print media and billboard space
- construction costs including:
 - all site works required as part of the construction
 - construction-related labour, materials and equipment hire
- detailed design, i.e. production of final 'For Construction' designs or equivalent

- costs of conducting a tender for the proposed project
- project management costs including remuneration of technical, professional and/or administrative staff for time directly related to managing the construction of the proposed project. (Note: executive duties and overhead charges are not eligible project costs.)

Ineligible costs include:

- house raising or relocation
- legal costs
- in-kind contributions
- official opening expenses (excluding permanent signage)
- work that has already commenced or been completed
- core business for an organisation
- purchase of core business capital equipment such as motor vehicles and office equipment
- remuneration of permanent or executive officers
- pre-planning activities, including pre-construction costs, that commence prior to the signing of a sub-agreement, unless prior agreement has been reached with QRA to incur such costs
- land acquisition costs
- duplication of existing initiatives
- statutory fees and charges and any costs associated with obtaining regulatory and/or development approvals
- furnishings and supplies
- temporary works, other than those required to enable completion of the proposed project
- ongoing costs for administration, operation, maintenance or engineering
- remuneration of employees for work not directly related to the proposed project
- unsupported on-cost charges
- vehicle leasing, unless directly related to the delivery of the project
- costs of preparing NDRP applications, reports or associated supporting material.

The above list identifies the most common examples of ineligible costs and is not intended to be prescriptive or comprehensive. If there is any doubt about ineligible costs please contact the QRA.

Application process

Secure online application form

The application process is via a [secure online application form](#) at www.qldreconstruction.org.au/ndrp. A sample form is provided (Appendix 1).

Login details and multiple applications

Eligible organisations should use the login details provided via correspondence.

Eligible organisations can [request a NDRP application form/s and login details](#).

Eligible organisations submitting more than one application can [request additional NDRP application form/s and login details](#). Complete one online form for each project.

If you have forgotten your login details please email NDRP@qldra.org.au.

Preparation prior to filling in the online application

1. Read the NDRP Funding Guidelines and note:

- Appendix 1 is a Glossary of terms to explain requirements for: project plan; project budget; demonstrated financial soundness; community consultation; and strategic assessment.
- Appendix 2 is a sample application where you view the application questions.

2. Prepare all required files ready to upload:

- project plan
- proposed budget
- demonstrated financial soundness
- community consultation
- strategic assessment
- supporting electronic photographs including metadata for infrastructure projects.

File uploads and acceptable file types

The online application form has file upload fields for the files mentioned above.

Acceptable file types include:

- images (GIF, JPG, JPEG, PNG)
- documents (DOC, DOCX, PDF, TXT, RTF, EPS)
- spreadsheets (XLS, XLSX, CSV)
- movies (SWF, MPG, MPEG, AVI, WMV, WAV, MOV)
- other (ZIP, PPT, PPS, PPTX, PPSX, VCF, ICS, VCS).

Please note ZIP files are acceptable and are recommended for packaging images.

At the bottom of the application form there are extra file upload fields and a checklist to ensure you have uploaded the appropriate files.

Uploaded files will appear after you **Save** the online application form and then log back in. The uploaded files will appear as a blue file link (refer to sample form in Appendix 1).

Maximum file size for each file uploaded is 10 MB.

Save and submit

To save your online application form, click the **Save** button at the bottom of this form once you have completed all of the mandatory fields (marked with a red asterisk *). Then you will be able to login to update, check and complete the form at a later time if necessary.

To print the application form, right click / print.

Once you have completed the form and uploaded all supporting material, you can submit your application by first clicking the **Save** button and then clicking **Submit application**.

Application assistance

For assistance with the online application form:

- email NDRP@qldra.org.au
- phone (07) 3008 7297

- talk to your QRA Regional Liaison Officer (if applicable).

Assessment and approval

The applications will be assessed by the following:

- consistency with the objectives of the NDRP and the QSDR
- implementation of one or more of the key action themes of the NSDR
- the project addresses the disaster risk profile of a regional or local area, consistent with the Queensland State Natural Hazard Risk Assessment 2017
- demonstration that the project is driven by a strategic assessment
- demonstration of a regional and holistic approach (e.g. catchment approach) to resilience
- demonstration of financial soundness and value for money
- demonstrated capability to deliver within budget and timeframes.

Consideration may also be given to:

- projects that are ready for commencement
- the level of the applicant's financial contribution to the project, or their demonstration of limited capacity to self-fund a project
- demonstration of community consultation and support for the project
- the economic and environmental sustainability of the project (i.e. any future resourcing requirements and whole of life costs for infrastructure projects are clearly addressed)

Assessment will be conducted by the QRA consistent with these guidelines. Where necessary the QRA will consult with applicants to ensure all available information has been appropriately considered. This should be provided as soon as possible along with any additional documentation supporting the responses given on the application form.

All applicants will be advised of the outcomes.

Progress reporting and payments

Once a project is approved and the formal offer of funding is made, applicants will be required to sign a funding agreement with QRA within 10 business days of receiving the letter of offer.

The applicant must notify the QRA of project commencement as soon as possible after receipt of the signed and executed agreement.

The letter of offer and funding agreement will stipulate the following requirements:

- regular reporting
- approved funded amount
- initial payment upon signing of the agreement
- schedule of payments based on reporting milestones

When requesting reimbursement of expenditure the amount claimed must be the GST exclusive actual cost incurred.

Where unforeseen circumstances result in a delay to the delivery of the approved project, the applicant may request an extension of time, outlining the actions taken to minimise the impact of the unforeseen circumstances.

Where project costs exceed those detailed in the application, the applicant will be responsible for the additional funding required.

Any unspent money from the approved funding amount will have to be returned to the State Government.

Governance

Record keeping

For expenditure reimbursed under the NDRP, eligible organisations must keep an accurate audit trail for seven (7) years from the end of the financial year in which the expenditure is claimed, or until such time as the claim is acquitted by the Australian Government.

For assurance purposes, the Australian Government may at any time, via the QRA, request documentation from eligible organisations to evidence the state's compliance with the National Partnership Agreement on Natural Disaster Resilience.

Assurance activities

The Commonwealth may at any time undertake assurance activities to reconcile audited state claims either directly or via an independent advisor. Eligible organisations may be required to provide documentation to support any assurance activities.

Public acknowledgement of Queensland and Australian Government assistance

Funding recipients must acknowledge the funding contributions of the Australian and Queensland Governments. For capital works projects, this may include;

- signage at construction sites
- placement of a plaque or sign once construction is finished
- acknowledgement in publicly made statements or appropriate documentation.

Acquittal process

A final report must be submitted within three months of project delivery. This will include the final progress report, evidence of the completed project, together with a detailed transaction general ledger from the applicant's finance system supporting claimed expenditure. These must be signed by the Chief Executive Officer, or an equivalent / delegate.

Administration of NDRP projects for 2016-17 and prior years

All previously approved NDRP projects for 2016-17 will continue to be managed by the Department of Local Government, Racing and Multicultural Affairs until completion.

Appendix 1 – Glossary of terms

Strategic assessment

The proposed project should be driven by a strategic assessment or decision support process to ensure that the outcomes of the projects are considered effectively with regards to building community resilience. For example infrastructure projects proposed in a floodplain, should be supported by a flood study and/or floodplain management study. Supporting evidence should be provided, for example:

- flood studies
- floodplain management studies
- risk assessments
- economic impact assessment
- recommendations from *The Cyclone Debbie Review* (IGEM 2017), the final report of the *Queensland Floods Commission of Inquiry* (2012) and/or the Australian Business Roundtable for Disaster Resilience & Safer Communities report *Building resilience to natural disasters in our states and territories*.
- general assessments of the number of affected people, properties, households, essential public assets, evacuation routes, etc.

Community consultation

The application should identify if any community consultation has taken place to show support for the proposed project. A description of the consultation should be included in the application and any evidence of support should be attached, e.g. letters of support and/or outcomes of community surveys

Project plan

A project plan should explain the purpose of the project and how the projects is executed and managed. The project plan can be brief but should include at a minimum:

- Project title
- Project description, including objectives, outcomes, justification and any related initiatives
- Project management, including project organisational structure (staff, stakeholders, roles and responsibilities), deliverables, project risks and how they will be managed and project controls and reporting
- Timeframes with clear milestones / deliverables
- Proposed project budget

Project budget

The project budget is a cost estimate of the project, with a breakdown of both eligible and ineligible costs. The budget should include all contributions, including the requested NDRP funding, applicant contributions, in-kind contributions and contributions from other funding sources. Where applicable, the project budget should give the status of any other funding applications and funding contributions for this project, e.g. in progress, awaiting outcome and approved). All costs should be excluding GST.

Demonstrated financial soundness

The application should demonstrate the financial soundness and value for money of the project, by verifying that the benefits outweigh the costs and by how much, and by demonstrating that other options/solutions have been considered and why the proposed project is the best option. This could be done through a simple demonstration of proposed project funding versus the number of community members reached and/or supported (\$ vs community members) or through a sophisticated financial assessment, such as a cost benefit analysis, cost effectiveness analysis, economic impact analysis or options analysis.

Appendix 2 – Sample online application form

If you are putting in more than one application [please request additional NDRP application form/s and login details](#). **You will need a separate form and login details for each application.**

Go to the login screen of the [secure online application form](#) via www.qldreconstruction.org.au/ndrp.

If you have forgotten your login details or require additional login details please email ndrp@qldra.org.au.



The screenshot shows a login form for the Queensland Reconstruction Authority's Natural Disaster Resilience Program (NDRP) Funding application 2017-18. The form is titled "Queensland Reconstruction Authority" and "Natural Disaster Resilience Program (NDRP) Funding application 2017-18". It contains three input fields: "Email (as per correspondence)*", "Username*", and "Password*", each followed by a text box. A "Login" button is located to the right of the password field. Below the input fields, there is a note: "For initial login use the login details provided in correspondence to your organisation. Login details can be changed after the initial login." and a link: "If you are putting in more than one application please [request an additional NDRP application form and login details](#)." At the bottom, there is a link: "[Help - I forgot my password](#)." and contact information: "If you require assistance to complete this form please contact the Queensland Reconstruction Authority via email to ndrp@qldra.org.au or phone (07) 3008 7297."

Once you are logged in you will be able to click the **Save** button at the bottom of this form once you have completed all of the mandatory fields (marked with a red asterisk *). Then you will be able to login to update, check and complete the form at a later time if necessary.

Once you have completed the form and uploaded all supporting material, you can submit you application by first clicking the **Save** button and then click **Submit application**.

Natural Disaster Resilience Program (NDRP) Funding application 2017-18

Note: Applications close 27 April 2018

Organisation: Test Regional Council

Reference: ABC-0001

Instructions

If you have any queries while completing this application please email NDRP@qldra.org.au or phone (07) 3008 7297.

Preparation prior to filling in the online application

1. Read the [NDRP Funding Guidelines](#) and note:

- Glossary of terms (Appendix 1) explains the application requirements for: strategic assessment evidence, community consultation, project plan; project budget; and demonstrated financial soundness.
- Sample application (Appendix 2) where you can view the application questions.

2. Prepare all required information and/or files:

- strategic assessment evidence
- community consultation
- project plan
- proposed budget
- demonstrated financial soundness (cost benefit analysis)
- supporting electronic photographs including metadata for infrastructure projects.

Click the **Save** button at the bottom of this form once you have completed all of the mandatory fields (marked with a red asterisk *). Then you will be able to login to update, check, save and complete the form at a later time if necessary. Once you have completed the form please click **Save** again before you click the **Submit** the application to QRA.

If you are putting in more than one application please [request additional NDRP application form/s and login details](#).

Files that are uploaded as part of this application will appear as a blue web link after you **Save** the form and log back in.

Organisation and contact details of main applicant

Name of organisation*

Test Regional Council

Organisation type*

Local government bodies constituted under the Local Government Act 2009 and the City of Bri

Name (Applicant)*

Test Name

Position (Applicant)*

CEO

Phone (Applicant)*

0733333333

Email (and username login)*

test@council.org.au

Password (for login)*

ABC123

Partnership

Is this a partnership application?*

Yes

No

If yes - Partner organisation name/s

Project contact

Complete this section if the project contact is not the main applicant.

First name (Project contact)

Surname (Project contact)

Organisation name (Project contact)

Position (Project contact)

Email (Project contact)

Phone (Project contact)

0730356930

Mobile (Project contact)

61730356930

Project overview

Project title (max 10 words)*

Test Project Title

Project description*

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Multiple projects

Is your organisation submitting multiple NDRP project submissions?*

- No
- Yes - please use the link below to apply for an additional NDRP application form

If yes, how many projects (total) are you submitting?

If yes, what is the priority of this project (in relation to other projects being submitted)

Project location

Project location (address where possible)

GPS coordinates

*To get the coordinates of the proposed project on your computer, open [Google Maps](#), then right-click the exact location of the proposed project on the map. Select *What's here?* At the bottom, you'll see the GPS X & Y coordinates. Copy and paste the GPS X (e.g. 152.971335,) and Y coordinates (e.g. -27.455517) into the boxes below.*

GPS - X coordinates

GPS - Y coordinates

Using the Google Map and coordinates above click on 'Share' and 'Share link' and paste the share link below.

Map - Google map "Share link"

Eligible project types

Project category

- Infrastructure
- Non-infrastructure

Project type

The project types listed below are **EXAMPLES** of the types of projects that may be considered eligible for NDRP funding.

Please select the project type that most closely aligns with this application.

Note: If your project does not fit within the suggested example project types below it may still be eligible i.e. select 'Other' project type.

Infrastructure projects

Infrastructure - project category (Select 'Other' if your project does not fit within the suggested projects types)

- Replacement / upgrades / modifications of identified at-risk infrastructure to improve the resilience and functionality of the assets such as: bridges/culverts/floodways/causeways; drainage management pump stations or stormwater systems and major drain widening; road networks and transport infrastructure to minimise road closure times and traffic interruptions during and after major rainfall and flooding
- Physical protection of essential services and other assets of value
- Development and installation of systems enabling public warnings / communications on bushfires.
- Replacement/upgrades/modifications to: flood monitoring and warning systems (e.g. flood and/or river and rain gauges and/or mobile applications).
- Shelters and places of refuge
- Design and construction of flood mitigation infrastructure (e.g. levees/ detention basins/ floodgates/backflow prevention devices/diversion channels and storm surge protection) in areas of identified need or at risk from the impacts of climate change
- Implementation of land use planning and building control requirements
- Construction and maintenance of fire trails and associated accessibility measures that contribute to safer and sustainable communities to be better able to prepare; respond to; and withstand the effects of bushfires.
- Design and construction of fire refuges and other bushfire shelter options.
- 'Other' project type
- not applicable (non-infrastructure project)

Non-infrastructure projects

Non-infrastructure project category (Select 'Other' if your project does not fit within the suggested projects types)

- Natural hazard risk assessments and studies
- Research and / or development projects
- Community preparedness / education and training programs
- Development of evacuation plans
- Appointing community or regional resilience officers for targeted purpose
- Local volunteer capacity building
- Identifying and addressing bushfire mitigation risk priorities across the state
- Flood modelling and mapping and flood risk management studies and plans
- Purchase of disaster management equipment (e.g. generators / portable communications kits / lighting towers and frequency radios)
- Bushfire related fuel reduction (e.g. slashing and burning)
- Recovery capability and resilience building
- 'Other' project type
- not applicable (infrastructure project)

Project timeframes

Is the project ready for commencement?

- Yes
- No

Estimated project commencement date

Projects should be driven by a strategic assessment and supporting evidence (where appropriate). Please refer to the NDRP Guidelines (Appendix 1 - Glossary of terms).

Explain how the project is informed by a strategic assessment.

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Strategic assessment - File upload

(Maximum size: 10 MB)

Link to the uploaded strategic assessment file will appear here (blue link) after you Save and log back in:
https://emktng-eu.s3-ap-southeast-2.amazonaws.com/30817/8-HI/loSikskVeGoN_w7Xu0eaqYPzognxvYqhSR9J77M/1919477.docx

Regional and integrated approach

Does the project demonstrate a regional and integrated approach (e.g. catchment wide assessment) to resilience?

- Yes
- No

If yes - please provide details.

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Community consultation

Please refer to the NDRP Guidelines (Appendix 1 - Glossary of terms).

Community consultation - Provide details of any community consultation undertaken to show support for this project.

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Community consultation - Evidence of support e.g. letters of support, community survey results

(Maximum size: 10 MB)

Link to the uploaded community consultation support file will appear here (blue link) after you Save and log back in:

Economic and/or environmental sustainability

Is the completed project economically and/or environmentally sustainable?

- Yes - economic sustainability
- Yes - environment sustainability
- Yes - economic AND environmental sustainability
- No

For infrastructure projects only provide details of:

Considerations of future resourcing requirements after project completion

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Considerations of whole-of-life costs for the asset

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Considerations in regards to the effects of climate change

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Project considerations made in regards to sustainable options such as the use of recyclable materials

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For non-infrastructure projects only provide details of:

Considerations of any future resourcing requirements after project completion

Capability to deliver

Provide details supporting your capacity to deliver this project on time and on budget. For example: *Are you ready to start and deliver the project as soon as the project is approved? Are internal resources secured to work on this project? Do you have capacity to address unforeseen impacts on the project and team.*

Provide details supporting your capability to deliver this project

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Project plan

Proposed project plan - File upload

 (Maximum size: 10 MB)

Link to the uploaded project plan file will appear here (blue link) after you Save and log back in:
https://emktg-eu.s3-ap-southeast-2.amazonaws.com/30517/1/OwLef46Uu_Y7CX5x-FBbENaKJ/lurDWJxmW62DkU/1919480.pdf

Project budget (include all funding sources) (all costs ex GST)

For project budget requirements please refer to the NDRP Guidelines (Appendix 1 - Glossary of terms).

Project budget - upload spreadsheet

 (Maximum size: 10 MB)

Link to the uploaded project budget file will appear here (blue link) after you Save and log back in:
[https://emktg-eu.s3-ap-southeast-2.amazonaws.com/30517/mm5IDF0wAKQic78BLDQR/5dL2l\(jV59o672bcG2Wvo/1919475.xlsx](https://emktg-eu.s3-ap-southeast-2.amazonaws.com/30517/mm5IDF0wAKQic78BLDQR/5dL2l(jV59o672bcG2Wvo/1919475.xlsx)

Budget summary

A. Estimated total project cost

B. Ineligible cost (see Section 8 of NDRP Guidelines)

C. Other financial contributions

D. Total eligible project cost (A-B-C)

E. Applicant contribution

F. NDRP funding requested (D-E)

Cost benefit analysis

 (Maximum size: 10 MB)

Link to the uploaded cost benefit file will appear here (blue link) after you Save and log back in:
<https://emktg-eu.s3-ap-southeast-2.amazonaws.com/30517/1/gHwRHUlobaxdKJ5cT02ybENDyLgnFcEI0W2o2TQE/1919479.docx>

How does the project demonstrate financial soundness and value for money (e.g. options analysis / cost-benefit analysis)?

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How have costs been determined for this project? (Select the most applicable from the drop down menu)

Cost determination - Provide explanation about cost determination.

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Applicant contribution - Provide information on the any limitations for your organisation to self-fund the project.

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Other financial contributions (do not include in-kind contributions in this section)

Other financial contributions - please provide a breakdown explanation of other financial contributions where total equals the 'Other financial contributions' above.

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test test

Checklist - supporting documents

Application checklist - please tick the supporting documents and/or information have been included in this application

- strategic assessment
- community consultation - supporting evidence
- project plan
- project budget
- financial soundness (i.e. cost benefit analysis)
- supporting electronic photographs (including meta data) for infrastructure projects

Additional file upload (1)

(Maximum size: 10 MB)

File link to uploaded - additional file 1:

<https://emmarketing-au.s3-ap-southeast-2.amazonaws.com/36617/Ri0QZFPyDoGdZnHTo7uy9ZiIVYQI/GhUJthSV1gCke6ts/1919478.zip>

Additional file upload (2)

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Acceptable file types: Images (GIF, JPG, JPEG, PNG),
Documents (DOC, DOCX, PDF, TXT, RTF, EPS),
Spreadsheets (XLS, XLSX, CSV),
Movies (SWF, MPG, MPEG, AVI, WMV, WAV, MOV),
Other (ZIP, PPT, PPS, PPTX, PPSX, VCF, ICS, VCS).

Certification by Accountable Officer

I certify that:

- The proposed project complies with the 2017-18 NDRP Funding Guidelines.
- All supporting documentation is true and accurate
- The CEO and/or accountable officer has sighted all supporting documentation.
- The funding approved will only be used for the specified activities of this project.
- Funding sought excludes costs that are ineligible under the NDRP Funding Guidelines.
- All the amounts included are exclusive of GST.
- The proposed project will deliver community resilience outcomes in alignment with the Queensland Strategy for Disaster Resilience.

Name (Accountable Officer)

Test Name

Position (Accountable Officer)

CEO

The Queensland Reconstruction Authority is collecting this information for the purposes of funding, management and reporting of reconstruction activities. This information is collected pursuant to Part 2, Division 2 of the Queensland Reconstruction Authority Act 2011. The information may be disclosed to the Australian Government and Queensland Government agencies, departments and statutory authorities involved with mitigation activities.

Save

Click the **Save** button once you have completed all of the mandatory fields (marked with a red asterisk *). Then you will be able to login to update, check and complete the form another time if necessary.

Print (right click mouse and click Print) to review your progress and keep a copy for your files.

Save online form

Submit

Please confirm your submission is final.

Submit

I confirm this submission is complete and understand that no further changes will be considered during the assessment of this application.

Click SAVE again before you click the Submit button below.

**Submit application
for NDRP funding**

Queensland Reconstruction Authority

Thank you

Thank you for submitting a funding application under the National Disaster Resilience Program.

Applications close on 27 April 2018 and advice of project approvals can be expected from 28 May 2018.

For queries about NDRP please visit www.qldreconstruction.org.au/ndrp or [email ndrp@qldra.org.au](mailto:ndrp@qldra.org.au).

Kind regards

Mark Drew
Director, Mitigation
Resilience and Recovery Branch
Queensland Reconstruction Authority
ndrp@qldra.org.au

