

NDRRA – Eligible time frame to claim reimbursement

The Queensland Reconstruction Authority (QRA) administers Queensland’s delivery and acquittal programs for eligible events up to and including **31 October 2018** under the *Natural Disaster Relief and Recovery Arrangements (NDRRA)*.

Claiming reimbursement of expenditure by 30 September

To meet the Australian Government’s NDRRA Determination requirements, all eligible works/activities completed up to 30 June each year are required to be submitted to the QRA for acquittal assessment by **30 September (within three months from end of the financial year when the works/activities were completed)**.

Under the Australian Government NDRRA Determination 2017, *State Expenditure* is defined as:

- The amount actually spent or the cost incurred by the state (or local government) within the *allowable time limit*, on an *eligible measure* and with respect to an *eligible disaster*.

For Restoration of Essential Public Assets (REPA) projects, Betterment, Category C and Category D project-based funding, this means all expenditure must be claimed within three months after the end of the financial year (30 September) in the year which the project was completed. In other words, if works were undertaken in one financial year and continued into the following financial year, all expenditure for the completed project must be submitted for acquittal within three months from the end of the financial year the eligible works / activities were completed.

QRA obligation to submit the audited state claim

The reason for the 30 September acquittal assessment deadline is that state expenditure in each financial year must be audited and this process can take up to six months. The audited state claim is submitted by QRA to the Australian Government within nine months from the end of the financial year (30 March) in which the expenditure to which it relates took place.

Assessment process	30 September deadline for seeking reimbursement
Restoration of Essential Public Assets (REPA) actuals submissions	This includes submitting all actual expenditure incurred on the eligible works/activities undertaken and completed during the financial year, regardless of when the invoice was paid.
Counter Disaster Operations (CDO)	Any expenditure incurred but not submitted to the QRA within the above timeframes may not be eligible under the NDRRA.
REPA Emergent Works (EW)	This relates to eligible activities undertaken within the Allowable Time Limit (ATL). Any activities undertaken outside the ATL would require an Extension of Time (EOT) request approved by the Australian Government to be eligible for reimbursement under the NDRRA.
Essential Services Safety and Reconnection Scheme (ESSRS)	
Freight subsidies	
Personal Hardship Assistance Scheme (PHAS)	
Other Category C and Category D activity / actuals-based funding.	
Grants payments	Expenditure claims relating to grant payments must be submitted within three months from end of the financial year when the grant was paid to the client.

Scenarios – claiming reimbursement

Activity / project undertaken	Expenditure incurred	Submission due to QRA
Activity was undertaken in the financial year the event occurred.	Expenditure was incurred in one financial year only. Invoices may be received and paid in same or next financial year.	All activities and associated expenditure must be lodged to the QRA within three months (30 September) from the end of the financial year in which the activity was undertaken.
Activity was undertaken in the financial year that the event occurred, and continues into the next financial year.	Expenditure incurred in same financial year and next financial year, invoices received and paid in same or next financial year.	All activities and associated expenditure is due within three months (30 September) from the end of the financial year in which the project was completed.
Restoration project works are completed within one financial year.	Expenditure incurred in one financial year. Invoices received and paid in same or next financial year.	All restoration work and associated expenditure is due within three months (30 September) from end of financial year in which the REPA works were completed.
Restoration project works continue over two financial years.	Expenditure incurred across two financial years, invoices received and paid in same or following financial years.	All activities and associated expenditure is due within three months (30 September) from the end of the financial year in which the project was completed.

What about concession loans?

Expenditure relating to concessional loans is not discussed in this document. Please talk to your RLO for advice about concession loans.

For more information

If these timeframes are unable to be met, please discuss this with your Regional Liaison Officer (RLO).

Where there are (unintended) inconsistencies between these tip sheets, the Australia Government NDRRA Determination 2017 and the Queensland Disaster Relief and Recovery Guidelines, the Australia Government NDRRA Determination will prevail.